

Urban Agriculture Project Coordinator Midtown and East Phillips Urban Farm Collaborative Development

Reports To: EPIC and MPNAI Staff

Location: East and Midtown Phillips, Minneapolis, MN

Employment Type: Part-time (approximately 300 hours annually, funded for three years), potential to increase

The Urban Agriculture Project Coordinator will oversee and manage the collaborative events and bulk resource sharing of multiple urban farms and community gardens in the Phillips neighborhood. The position aims to foster food sovereignty, build community connections, and enhance the infrastructure and sustainability of local agriculture initiatives. The Coordinator will work closely with EPIC staff and farm and garden representatives to plan events and distribute resources.

Responsibilities:

1. Resource Allocation between Farms and Gardens:

- Coordinate and oversee resource sharing across four community gardens/farms.
- Facilitate communication and collaboration between the participating urban farms and gardens.
- Lead meetings with farm and garden representatives to assess needs, plan timelines, and organize collective projects.

2. Event Planning:

- Organize and execute 2-3 community-focused urban agriculture educational events such as workshops, farm tours, and farm-to-farm bike events per year.
- Work with youth-focused community organizations to provide educational opportunities around food sovereignty and agriculture.

3. Data Collection & Reporting:

- Track project outcomes, including resource usage, event participation, and infrastructure improvements.
- Prepare progress reports for submission to EPIC and grant funders, ensuring compliance with grant requirements.
- Maintain a database of shared resources, seeds, and garden/farm needs for future planning.

Qualifications:

- **Education:** Background in agriculture, community development, environmental studies, or related fields preferred.
- **Experience:** Minimum of 2 years of experience in urban agriculture, community organizing, or project management. Experience working with diverse communities is essential.
- **Skills:**
 - Strong organizational and communication skills.
 - Ability to coordinate multiple projects and work with various stakeholders.
 - Experience in event planning and community outreach.
 - Knowledge of sustainable farming practices, food sovereignty, and environmental justice.
 - Bilingual or multilingual abilities (e.g., Spanish or Somali) are a plus.
- **Personal Attributes:** Passionate about community-driven food sovereignty, equity, and environmental stewardship. Self-motivated and able to work both independently and collaboratively.

Compensation:

- \$31/hour, approximately 300 hours annually, with potential for expanded responsibilities as the project grows. This position is grant-funded through July 2027, though the position will hopefully be extended past that time frame.

Application Process:

Interested candidates should submit their resume and a cover letter detailing their relevant experience and why they are passionate about community outreach and sustainability. Please send a resume and a short cover letter to info@eastphillips.org.

We strongly encourage members of marginalized communities to apply for this role, and especially encourage residents of the Phillips neighborhoods to apply. We are an equal opportunity employer.

Reach out to info@eastphillips.org with any questions.